

# INVITATION TO TENDER

## Provision of Venue Rental and Route Setting Services

### 2026 Hong Kong Bouldering Championship

**Issued by:** Hong Kong, China Mountaineering and Climbing Union Limited (HKCMCU)

**Tender Reference:** HKCMCU/2026/VenueRS/001

**Issue Date:** December 19, 2025

**Closing Date:** January 9, 2026

**Closing Time:** 4:00 PM (Hong Kong Time)

---

## 1. Introduction

The Hong Kong, China Mountaineering and Climbing Union Limited (HKCMCU) invites sealed tenders from qualified and experienced service providers for the provision of venue rental and route setting services for the 2026 Hong Kong Bouldering Championship ("the Event").

This invitation to tender ("ITT") is issued as a total solution tender, setting out the terms, conditions, and specifications required for delivering professional venue and route setting services in accordance with International Federation of Sport Climbing (IFSC) standards and the specific requirements of the championship.

---

## 2. About the Event

**Event Name:** 2026 Hong Kong Bouldering Championship

**Event Type:** Bouldering competition base on IFSC regulations[1]

**Participant Categories:**

- Men's Open
- Women's Open
- Men's Amateur
- Women's Amateur

**Event Duration:** 21-22 and 28-29 March 2026

- Amateur (Men & Women) Qualification & Semi-final (21 & 22 March)
  - Men's Open Qualification & Semi-final (28 March in Location A)
  - Women's Open Qualification & Semi-final (28 Match in Location B)
  - All categories Final & Award Ceremony (29 March)
- The above schedule only states the event dates and competition phases and does not imply that a single contractor must provide all event-related services.

**Expected Attendance:**

- Total Competitors: 150-200 athletes (subject to confirmation)
  - Support staff and officials: 20-30 personnel
  - Spectators and media: 150-200 persons
- 

## 3. Scope of Services

The successful tenderer shall provide the gym layout with proposed flow of athletes during competition.:

### 3.1 Venue Rental and Facility Management

The service provider shall supply and maintain:

- **Bouldering Competition Wall(s)**
  - Minimum dimensions as specified in Section 4.2
  - Compliant with IFSC competition standards[2]
- **Boulder Crash Mats**
  - Professional-grade safety mats meeting EN 12572-2 standards
  - Adequate coverage for all competition walls
  - Maintenance and cleaning throughout competition
- **Field of Play (FOP) Infrastructure**
  - Adequate spacing for athletes and officials
  - Proper sight lines for spectators
- **Back of House (BOH) Facilities**
  - Athlete warm-up areas
  - Athlete waiting areas
  - Technical official workspace
  - Results management area
  - Storage for equipment

- **Support Infrastructure**

- Adequate lighting (natural and/or artificial)
- Sound and communications systems
- Power supply and technical connectivity
- Climate control (temperature and humidity management)
- Podium for prize presentation
- Automatic Timing System
- Video Recording System

## **3.2 Route Setting Services**

The service provider shall provide:

- **Professional Route Setting Team**

- Experience with elite-level bouldering competitions
- Bilingual capability (English and Cantonese) preferred
- Should be able to reset boulders within an hour for the next round
- 29 March Service provider should previously organized competitions with overseas athletes

- **Hold and Volume Supply**

- Complete range of climbing holds of varying difficulties
- Volumes and macro-features for diverse climbing movements

- **Route Setting Execution**

- Design and setting of bouldering problems across all difficulty grades
- Compliance with IFSC technical guidelines for problem variety ordination with Head Route Setter, local route setter in-charge form HKCMCU, Local JP and IFSC Event Delegate for final approval

- **Pre-Competition Preparation**

- Holds cleaning and maintenance
- Problem difficulty verification and testing
- Warm up wall preparation
- On-site technical support and cleaning during entire competition

- **Competition Support**

- On-site route setters during all competition rounds
  - Problem adjustments or repairs as needed
  - Communication with technical officials
-

## 4. Venue Specifications and Requirements

### 4.1 Location Requirements

The venue shall:

- Be available for exclusive use during competition dates

### 4.2 Bouldering Wall Specifications

#### Wall Dimensions and Structure:

- Height: 4.0-4.5 meters (up to 5m for aesthetic elements)
- Length: 15 meters minimum (for maximum 5 boulder problems)
- Profile Variety: Offers a range of wall inclination profiles suitable for diverse competition requirements, from slab to overhanging configurations.
- Panel Alignment: Maximum tolerance of 1mm between panels with no visible gaps
- Structure Compliance: Meet Standard EN 12572-1 and international climbing wall safety standards

#### Boulder Crash Mat Requirements:

- Coverage: Continuous mats covering minimum 1.5 meters beyond the most advanced point of wall in all directions
- Thickness: Professional-grade mats (typically 30-40cm)
- Safety Standard: Comply with EN 12572-2

### 4.3 Competition Area Layout

The venue shall accommodate:

#### Field of Play (FOP):

- Main competition wall area with spectator sightlines
- Athlete warm-up zone (separate from competition area)
- Technical official zones
- Results management area
- Total FOP area: 700ft<sup>2</sup> or above (subject to final design)

#### Supporting Spaces:

- Athlete warm-up wall: Adequate for expected athlete
- Public restroom facilities: Adequate for expected attendance

## 4.4 Technical Infrastructure

### **Environmental Control:**

- Temperature maintenance: 18-22°C (or per IFSC delegate guidance)
- Humidity management: 40-60% relative humidity
- Adequate ventilation and air quality

### **Lighting:**

- Adjustable lighting to prevent shadows on climbing wall

### **Power Supply:**

- Stable and sufficient power supply

### **Communications:**

- Two reliable WiFi channel coverage (minimum 500 Mbps)

### **Safety and Accessibility:**

- Emergency egress routes clearly marked
  - First aid station on-site
- 

## 5. IFSC Compliance and Technical Standards

All services shall comply with:

- **IFSC Competition Rules 2025 v2.0**<sup>[3]</sup>
- **IFSC International Events Regulations**<sup>[1]</sup>
- **IFSC Venue Description & Walls Requirements and Guidelines**<sup>[2]</sup>
- **European Standards EN 12572-1 and EN 12572-2** (climbing wall safety)

The venue and route setting shall be subject to final approval by the IFSC Event Delegate prior to commencement of training or competition<sup>[2]</sup>.

---

## 6. Tender Timeline and Key Dates

Milestone	Target Date
Tender Issue Date	December 19, 2025
Tender Closing Date	January 9, 2026
Tender Evaluation	2 weeks following
Contract Award	1 February 2026
Competition Dates	21-22 and 28-29 March 2026
Post-Event Closeout	Within 2 weeks of competition

---

## 7. Tender Submission Requirements

### 7.1 Submission Format

Sealed tender submissions shall include:

1. Cover letter signed by authorized company representative
2. Evidence of company registration and business license
3. Detailed service proposal (covering Sections 3.1 and 3.2)
4. Technical specifications of proposed venue and equipment
5. Staffing plan including route setter qualifications and CVs
6. Project portfolio with photographs and documentation of relevant experience
7. Timeline and implementation plan for competition dates
8. Detailed pricing breakdown (see Section 8.2)
9. Risk management and contingency plan
10. Safety and compliance documentation

### 7.2 Pricing Submission

Tenderers shall provide a detailed price breakdown including:

- Venue rental (per day or fixed fee for entire event)
- Route setting services (per day + per route or flat fee)
- Support infrastructure and equipment (lighting, sound, etc.)
- Staffing costs (route setters, technical support)
- Optional services and add-ons
- Total price (HKD)

**Note:** Price should be all-inclusive with clear itemization to facilitate evaluation.

## 7.3 Submission Deadline

- **Closing Date:** January 9, 2026
- **Closing Time:** 4:00 PM Hong Kong Time
- **Submission Address:** 1013, Olympic House, No. 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong
- **Late Submissions:** Will not be accepted under any circumstances

Tenderers must include a receipt confirmation upon submission.

---

## 8. Evaluation Criteria

### 8.1 Technical Evaluation (60 points)

- Venue suitability and technical specifications (15 points)
- Route setting capability and team qualifications (15 points)
- Project experience and portfolio quality (15 points)
- Risk management and contingency planning (10 points)
- Timeline feasibility and implementation plan (5 points)

### 8.2 Financial Evaluation (30 points)

- Value for money and price competitiveness (20 points)
- Price breakdown clarity and transparency (10 points)

### 8.3 Other Criteria (10 points)

- Communication and professionalism (10 points)

**Minimum Qualifying Score:** Tenderer must achieve minimum 50% in Technical Evaluation to proceed to Financial Evaluation.

---

## **9. Contract Terms and Conditions**

### **9.1 Payment Terms**

- 30% upon contract signing and completion of pre-event inspections
- 50% upon completion of successful competition
- 20% upon final closeout and sign-off (within 2 weeks)  
HKCMCU reserves the rights to not settle the last 20% if the tender cannot fulfil the total solution tender.

### **9.2 Performance Requirements**

- All services shall meet IFSC standards and Hong Kong safety regulations
- Service provider responsible for equipment maintenance and repairs during event
- Immediate response to technical issues or emergencies

### **9.3 Termination Clause**

HKCMCU reserves the right to terminate the contract or claim for the cost & loss incurred if:

- Service provider fails to meet IFSC compliance standards
  - Service provider demonstrates inadequate capacity or capability
  - Material breach of contract terms with 7-day cure period unheeded
- 

## **10. General Terms**

### **10.1 Confidentiality**

All information provided during the tender process is confidential. Tenderers shall not disclose tender details without written permission from HKCMCU.

### **10.2 Right of Inspection**

HKCMCU reserves the right to conduct site inspections and technical audits of proposed venues and equipment prior to contract award.

### **10.3 Amendments and Clarifications**

HKCMCU may request clarifications from tenderers and may modify tender terms with written notice to all interested parties. Deadline extensions will be provided if substantial changes occur.



## 10.4 Non-Binding Nature

This ITT does not constitute an obligation on HKCMCU to award a contract. HKCMCU reserves the right to:

- Reject all tenders
- Award partial services to multiple tenderers
- Negotiate final terms with selected tenderer
- Cancel the tender process

## 10.5 Dispute Resolution

Any disputes arising from this tender process shall be resolved through:

1. Negotiation between the parties
2. Mediation (if negotiation fails)
3. Arbitration under Hong Kong arbitration rules (if mediation unsuccessful)

---

## 11. Contact Information

For tender-related inquiries or to request additional information, contact:

**Hong Kong, China Mountaineering and Climbing Union Limited**

**Telephone:** 2504 8429

- **Email:** office@hkcmcu.org.hk
- **Office Address:** Room 1013, Olympic House, No. 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

**Tender Submission Address:** Room 1013, Olympic House, No. 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

---

## References

[1] IFSC. (2025). Competition Regulations - International Events. International Federation of Sport Climbing. [https://images.ifsc-climbing.org/ifsc/image/private/t\\_q\\_good/prd/ypdexiolm2viggen95iz.pdf](https://images.ifsc-climbing.org/ifsc/image/private/t_q_good/prd/ypdexiolm2viggen95iz.pdf)

[2] IFSC. (2025). Venue Description & Walls Requirements and Guidelines. International Federation of Sport Climbing. [https://images.ifsc-climbing.org/ifsc/image/private/fl\\_attachment/prd/nhzntlsepajx3dfxvco4](https://images.ifsc-climbing.org/ifsc/image/private/fl_attachment/prd/nhzntlsepajx3dfxvco4)

[3] IFSC. (2025). Competition Rules v2.0. International Federation of Sport Climbing.